

**MINUTES OF THE PARISH COUNCIL MEETING
HELD ON WEDNESDAY 14TH SEPTEMBER 2016**

PRESENT: Councillors Harvey(Chairman), Ms Doman, Horner, Mrs Jones, Jones, Marshall, Varrall and Walsby.

Officer: Stephen Hedges

029/16 **APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Mrs Howes, Howes, O'Brien and Payne.

030/16 **REPRESENTATION OF THE PEOPLES ACT**

It was noted that there were no applications for co-option to consider.

031/16 **DECLARATIONS OF INTEREST**

There were no declarations made.

032/16 **QUESTIONS FROM MEMBERS OF THE PUBLIC**

There was four Members of the Public present.

One residents wished to convey the following comments with regards to the Brill House application:

- Loss of housing for elderly
- Encroachment of the application's footprint onto the adjacent open space
- No issues with the multiple occupation element
- Close proximity of four of the units to the frontage
- It was suggested that Housing Solutions had not taken into consideration the views expressed by local residents regarding the submission.

Another residents wished to express their support for the application stating that the housing for people with learning disabilities needed to be rehoused due to the condition of the Makaton facility in Maidenhead.

The Chairman thanked those present for their attendance and points raised.

For Information: It was agreed to bring forward the agenda item relating to the planning application.

033/16 **PLANNING APPLICATION**

Planning Application Number 16/02416 – Housing Solutions, Brill House, Mercia Road: Erection of 7 x dwellings and building consisting of 5 x 1 bed flats and 1 x 6 bed HMO dwelling following demolition of existing building.

Considerable discussion took place regarding the application. A number of proposals were put forward, discussed, amended and voted upon. Successive proposals and amendments, when voted upon, did not reach an agreed position.

Following further debate an amended proposal was put forward and resulted in a vote of 6 in favour and 2 against.

RESOLVED: TO INFORM THE PLANNING OFFICER THAT THE PARISH COUNCIL HAD NO OBJECTION IN PRINCIPLE TO THE REDEVELOPMENT OF THE SITE SUBJECT TO THE FOLLOWING:-

- All units to have hip end roofs rather than gable ends to reduce the visual bulk of the development
- Housing to be social rental instead of shared equity (to ensure retention of affordable housing stock locally)
- Working times conditions to minimise disruption to the neighbouring properties
- Appropriate conditions relating to contractor parking during construction to minimise disruption to neighbouring properties
- No construction traffic/equipment to be placed on the Brill Green Open Space (to ensure facility remains available and undamaged)
- Housing Solutions undertakes an ongoing obligation to inform all new tenants of the community activities that take place on the Brill Green Open Space (to ensure tenants are aware of the pre-existing situation)
- Tenancy agreements for supported living units to stipulate a no car policy (to ensure no parking occurs off-site due to the absence of on site provision)
- Conditions relating to the retention of all on site parking (to ensure such a provision is available at all times)
- All trees removed during redevelopment to be replaced on site with suitable species
- A condition restricting the indefinite use of the building containing 5 x 1 bed flats and 1 x 6 HMO to accommodation for adults with learning disabilities (to ensure that such a provision is maintained and available)

It was further agreed to pursue the transfer from the Borough Council of Brill Green open space to the Parish Council.

034/16 **BOROUGH COUNCILLOR REPORT**

The Borough Councillors had submitted their apologies as being unable to attend the meeting due to other commitments.

For Information: Councillor Varrall retired from the meeting.

035/16 **MINUTES**

- i) Full Council – 30th March 2016

RESOLVED: THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 30TH MARCH BE APPROVED SUBJECT TO THE CORRECTION OF THE DATE ON THE DOCUMENT

- ii) Annual Parish Council – 18th May 2016

RESOLVED: THAT THE MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON WEDNESDAY 18TH MAY 2016 BE APPROVED SUBJECT TO THE FOLLOWING AMENDMENT:

021/16 – penultimate word amended from “fin” to “in”

- iii) Extra-Ordinary Full Council – 29th June 2016

RESOLVED: THAT THE MINUTES OF THE EXTRA-ORDINARY PARISH COUNCIL MEETING HELD ON WEDNESDAY 29TH JUNE 2016 BE APPROVED SUBJECT TO THE FOLLOWING AMENDMENT:

The meeting conclusion time being amended to 8.40 p.m.

036/16

MATTERS ARISING FROM THE MINUTES

092/15 – Social Media Working Group: It was reported that the Council’s Facebook page was being well utilised.

005/16 – Lowbrook Academy: The meeting was informed that confirmation had been received that the Academy was to be developed into a two form entry school.

037/16

CORRESPONDENCE

No items were reported upon.

For Information

- a) *R.B.W.M. – Weekly Lists (electronic)*
- b) *R.B.W.M. – Project Status*

038/16

COMMITTEE REPORTS AND RECOMMENDATIONS

- i) **Planning Committee:** The Committee monitoring report was duly noted.
- ii) **Traffic & Pedestrian Committee:** Details of the recent Committee meeting was conveyed to the meeting.
- iii) **Environment Committee:** Details of the recent meeting were reported to Members.
 - a) **Barley Mead Play Area Refurbishment:** Members were informed of the revised quotation for the works following a hold put on the scheme, it was noted that a reduction had been negotiated. It was agreed to proceed with the project at the reduced cost.
- iv) **Finance & Personnel Committee:** A report was presented to Members regarding the recent Committee meeting.
 - a) **Committee Terms of Reference:** The Committee’s recommended amendments were approved.
 - b) **Local Council Award Scheme:** It was explained that the Award Scheme effectively replaced the Quality Council Scheme, it was therefore agreed that the Council’s Quality Council Implementation Plan be withdrawn from policy. It was further agreed that the Council would work towards attaining Foundation Status in accordance with the Local Council Award Scheme and that the Finance & Personnel Committee be instructed to investigate a timetable for attaining the next two levels.
 - c) **Grant Scheme:** It was noted that the Committee had reviewed the Council’s Grant Scheme and recommended that the revised policy be implemented. It was agreed that the Committee’s recommendations be approved as presented and a new Grant Scheme Policy implemented with immediate effect.
- v) **Social Media Working Group:** The Working Group had not met during the recent Council cycle.

039/16

ITEMS RAISED BY MEMBERS

There were no items submitted.

040/16

BIG SOCIETY/DEVOLUTION

It was noted that a meeting was to take place shortly with Borough Officers regarding the Borough’s highways service tender.

041/16

FINANCE

- i) **Expenditure List**
The Expenditure List was approved as presented.

ii) 2015/16 Annual Accounts

It was reported that the Annual Audit had now been completed and that there were no items raised by the External Auditor to bring to the attention of the Council. It was noted that the audit was completed satisfactorily and that the required notices of completion would be advertised.

042/16

**REPRESENTATIVE REPORTS
White Waltham Airfield Consultative Committee**

The meeting concluded at 9.10 p.m.

Signed as a true record of the meeting
Councillor Harvey, Chairman.