

NOTICE OF MEETING

Finance Committee

will meet on

Wednesday 13th July 2016

commencing at

7.30 p.m.

in

**Conference Room 2, Cox Green Community Centre,
Highfield Lane, Cox Green.**

To: All members of the Finance Committee

Councillors Harvey, horner, Mrs Howes, Howes, Mrs Jones, Jones, Marshall,
O'Brien, Payne, Varrall and Walsby.

Cc: All other Members of the Parish Council

Issued 8th July 2016

Stephen Hedges
Clerk, Proper & Financial Officer

Members of the Public and Press are welcome to attend this meeting.

FINANCE COMMITTEE MEETING

Agenda

1. **APOLOGIES FOR ABSENCE**
2. **ELECTION OF CHAIRMAN**
To elect a Committee Chairman for the municipal year
3. **DECLARATIONS OF INTEREST**
To receive Members declarations of interest (if applicable)
4. **ELECTION OF VICE-CHAIRMAN**
To elect a Committee Vice-Chairman for the municipal year
5. **QUESTIONS FROM MEMBERS OF THE PUBLIC**
A period of 15 minutes has been set aside by the Committee for questions from Members of the Public
6. **ITEMS DELEGATED BY FULL COUNCIL/COMMITTEE REFERRALS**
 - i) Committee Terms of Reference (recommendation to Full Council)
7. **COX GREEN RESOURCE CENTRE**
 - i) Council Office
 - ii) Library Staffing SLA
8. **BUDGET REVIEW**
 - i) Review
 - ii) Forecasting Model (3-5 years)
 - iii) Earmarked Reserves Management
9. **FINANCIAL MANAGEMENT**
 - i) Audit
 - ii) Section 106 Funds – Contingent Reserve
 - iii) General Fund Policy
 - iv) Investment Strategy
 - v) Financial Regulations - Review
10. **LEGISLATIVE/OPERATIONAL MATTERS**
 - i) Local Council Award Scheme (formerly Quality Council Accreditation)
 - ii) Councillor Training
 - iii) Record Retention Policy – Review
 - iv) Complaints Code of Practice - Review
 - v) Freedom of Information Publication Scheme – Review
 - vi) Grant Scheme review
11. **RISK MANAGEMENT**
To consider the Council's insurance coverage and risk assessments
12. **S.1(2), PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**
To consider passing the following resolution:
"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they are instructed to withdraw"

Employee Matters – Personnel Working Group Interview Panel