

**MINUTES OF THE TRAFFIC & PEDESTRIAN COMMITTEE MEETING
HELD ON WEDNESDAY 12TH JULY 2017**

PRESENT: Councillors Harvey, Doman, Horner, Jones, O'Brien, Payne and Walsby
NB: Cllr Harvey commenced the meeting

OFFICER: Stephen Hedges.

T&P01/17 APOLOGIES FOR ABSENCE

Apologies were received from Councillor Marshall and Varrall

T&P02/17 ELECTION OF CHAIRMAN

RESOLVED: *THAT COUNCILLOR WALSBY BE ELECTED CHAIRMAN FOR THE MUNICIPAL YEAR.*

T&P03/17 DECLARATIONS OF INTEREST

There were no declarations made.

T&P04/17 ELECTION OF VICE-CHAIRMAN

RESOLVED: *THAT COUNCILLOR PAYNE BE ELECTED VICE-CHAIRMAN FOR THE MUNICIPAL YEAR.*

T&P05/17 QUESTIONS FROM MEMBERS OF THE PUBLIC

There were no members of the public present.

T&P06/17 MINUTES

RESOLVED: *THAT THE MINUTES OF THE TRAFFIC AND PEDESTRIAN COMMITTEE MEETING HELD ON 15TH MARCH 2017 BE APPROVED AS PRESENTED*

T&P07/17 MATTERS ARISING FROM THE MINUTES

- (i) Wessex Way Bollard installation – The meeting was informed that the bollard installation was now completed.
- (ii) Traffic Congestion around schools
Cllr Harvey reported on the recent Development Control meeting held at the Borough council on 5th July 2017 regarding planning application 17/01220 for Cox Green School. The application has been deferred for one cycle to seek a parking solution.

T&P08/17 ITEMS DELEGATED BY FULL COUNCIL AND COMMITTEE REFERRALS

i) Committee Terms of Reference

The document was presented and explained to the meeting.

RESOLVED: *THAT THE COMMITTEE TERMS OF REFERENCE BE ACCEPTED AS PRESENTED.*

ii) Traffic congestion around schools

Discussion took place regarding the implications of the Cox Green School application, it was noted that the stated timescale may not be conducive to producing a long term solution. Various ideas were suggested including a major reconfiguration of the parking for Cox Green School and Lowbrook Academy.

It was noted that any solution for the site needed to incorporate appropriate provision for all site users including the publicly accessible facilities.

T&P09/17 **TRANSPORTATION**

i) **Public Transport**

It was reported that the existing bus service by Courtney coaches has been maintained. (RBWM statement)

The Number 7 bus would be subject to a timetable amendment and will now run every 30 minutes instead of every 20 minutes during the day.

It was agreed that Courtney Coaches should be contacted to ascertain if any other changes were being considered.

ii) **Traffic & Pedestrian Safety Review**

The meeting was informed that the Borough Council's Cycling Strategy was due to be reviewed by the appropriate Scrutiny Committee, however a date had not yet been set. It was suggested that any input made by the Parish Council not in the final documentation to be submitted for inclusion in the Neighbourhood Plan.

T&P10/17 **FOOTWAYS**

i) **Overhanging Vegetation Report & Condition**

Various areas were highlighted regarding overhanging vegetation, it was agreed to pass these on to the Borough Council with a request for enforcement to be actioned where necessary.

Discussion took place regarding the RBWM contractor not cutting verges back to the highway boundary marker, it was unclear as to the current contractual instructions. This information would be fed back to the Borough.

Members were asked to note any highway issues and report them to the office. These will then be collated for a meeting with the Highways as a monitoring/feedback of the new contract.

ii) **Potholes and General Condition**

Woodlands Park Road – drain has dropped, this will be reported to RBWM.

T&P11/17 **HIGHWAYS**

i) **Issues List**

Members were informed of an upcoming road closure on Canon Lane, it was noted that representations had been made with regards to the appropriateness of the diversion route. It was noted that following this the route had been amended to take into consideration the weight restriction of Highfield Lane.

The meeting was informed that the Borough's Infrastructure Delivery Plan had just been published and it would be reviewed in due course.

ii) **Road Traffic Incident Report**

It was reported that recently on Woodland Park Road, a vehicle has gone into a wall and that the damage had already been repaired.

- iii) **Potholes and General Condition (including street furniture)**
A small number of potholes were reported along with a bent sign, the details of which would be passed to the Highways Department of the Borough.

T&P12/17 ITEMS RAISED BY COUNCILLORS

There were no items put forward.

T&P13/17 RBWM – DELEGATION MENU

It was reported that the current status of the ‘Delegation Menu’ was being investigated.

T&P14/17 ROADSIDE VERGES

i) **Damaged Verges**

Members were informed that the damage reported on Cox Green Road was not as bad as first reported.

It was suggested that the McGraw Hill site entrance should be monitored following the new owners’ possible widening of the entrance.

ii) **Parking**

Members were asked to look at possible verge side parking schemes. Suggestions/details to be sent to the office for collation.

T&P15/17 BUS SHELTERS

The meeting was informed that the bus shelter replacement scheme was now all but completed, the final element was the installation of the flag signs being attached to the shelters.

It was reported that the implementation of RTi was being investigated. Members were reminded that all the shelters had the necessary connections to be able to accommodate this.

The meeting concluded at 8.17 p.m.

Signed as a true record of the meeting
Chairman.